

ASEM-DUO FELLOWSHIP PROGRAMME “DUO WALLONIA-BRUSSELS” (BELGIUM) CALL FOR APPLICATIONS 2020

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DEADLINE FOR APPLICATIONS: 14 APRIL 2020

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01. CONTEXT

01.1 / THE ACADEMY FOR RESEARCH AND HIGHER EDUCATION AND THE INTERNATIONAL RELATIONS

The Academy for research and higher education (*Académie de recherche et d'enseignement supérieur* – ARES) is the federation of higher education institutions (HEIs) in the Wallonia-Brussels Federation (FWB), the French-speaking Community of Belgium. As a public interest body, it is responsible for supporting institutions in their teaching, research and community service missions. It brings together 6 universities, 19 university colleges, 16 colleges of arts and 86 adult education colleges, it organises the dialogue and promotes their cooperation nationally and internationally.

As unique platform, ARES ensures global coordination for the higher education sector in the Wallonia-Brussels Federation.

ARES is the designated administrative body in charge of the implementation of the ASEM-DUO Fellowship Programme in the Wallonia-Brussels Federation, in collaboration with the ASEM-DUO Secretariat based in Seoul. It is responsible for every aspect of the administrative management of the programme including : the publication of the call for applications, the receipt of applications, the selection of the applicants, the production of all the documents related to the fellowship, the payment of grants, the receipt of the mission reports.

- For further information on the international relations strategy of ARES, its vision and missions, its objectives and the different tools it uses to achieve them, see : <http://www.ares.be> ; www.international.be

01.2 / ASEM-DUO FELLOWSHIP PROGRAMME

A specific cooperation process between Asia and Europe in the field of education – and more specifically higher education – has been set up in the context of the Asia-Europe Meeting. The ministerial meetings, which are held alternately in Europe and Asia, are until now the sole instrument for cooperation at a higher political level between the two continents. This mode of functioning inspires itself of the experience and best practices of the Bologna Process. During the Asia-Europe Meeting of Ministers of Education held in Kuala Lumpur in 2013, the Wallonia-Brussels Federation announced it would participate in the ASEM-DUO Fellowship Programme as of 2014.

Generally, the ASEM-DUO Fellowship Programme (dating from 2011) aims at:

- Promoting balanced mobility of higher education students and professors between the two regions,
- Setting up regular exchange programmes between HEIs,
- Reinforcing cooperation and dialogue across both regions.

ASEM-DUO is composed of sub-programmes through which the States offer "paired exchanges" for students or professors between partner institutions, one European and the other Asian.

DUO Wallonia-Brussels has been established at the Wallonia-Brussels Federation in order to promote "paired exchanges" between professors from Wallonia-Brussels HEIs and Asian ones. The list of partner countries is: Australia, Bangladesh, Brunei, Cambodia, China, India, Indonesia, Japan, Kazakhstan, South Korea, Laos, Malaysia, Mongolia, Myanmar, New Zealand, Pakistan, Philippines, Russia, Singapore, Taiwan, Thailand, and Vietnam.

- To learn more about ASEM-DUO, its vision, its mission and its objectives: <http://www.ares.be>

02. DUO WALLONIA-BRUSSELS 2020 (BELGIUM)

02.1 / WHO SHOULD APPLY?

Applicants must be member of the academic or scientific staff of an institution of Wallonia-Brussels HEI or an Asian HEI (i.e. they must be remunerated by the HEI and it must be their main occupation).

However, the following groups are not entitled for a fellowship:

- » Students and PhD students.
- » Professors emeritus and honorary.
- » Teaching assistants.

Exemptions are possible for the colleges of arts. The selection committee will assess on a case-by-case basis.

The exchange is done by pairs – one professor from a Wallonia-Brussels HEI is hosted by an Asian institution, whereas an Asian professor is hosted by a Wallonia-Brussels institution.

The exchange must necessarily take place between the two same institutions, but does not need to take place in the same time span, nor between two identical departments.

02.2 / FUNDING AND DURATION

For the academic year 2020-2021 the DUO Wallonia-Brussels grants are awarded to a pair of professors for a project that should take place between 1st August 2020 and 31 August 2021. The total amount of the 2020 ASEM-DUO Fellowship Programme is 50 000€.

The duration and the amount of the grants enter these conditions:

- » The duration of the exchange should be of at least three weeks and of maximum two months, per person.¹
- » The amount of the grant awarded to the pair of professors is a fixed amount of 5,000€ to be shared between the two professors according to a distribution key agreed in the convention.
- » This amount is intended to cover the travel expenses and *per diem* capped at the amount of the grant.
- » The grant will be paid off in instalments: the last instalment is paid after both professors have submitted a mission report (maximum 4 pages).

¹ Warning: in case of a trip of more than 30 consecutive days in the same calendar year, the grant is subject to a tax imposition.

02.3 / ELIGIBILITY CRITERIA?

The applicants must meet all eligibility requirements:

- » Applicants must be member of the academic or scientific staff of an institution of a Wallonia-Brussels HEI or an Asian HEI (i.e. they must be remunerated by the HEI and it must be their main occupation).
- » The Wallonia-Brussels and Asian HEIs must be recognised/accredited by the competent authorities in the field of higher education.
- » The Asian institution must be located in one of the following countries : Australia, Bangladesh, Brunei, Cambodia, China, India, Indonesia, Japan, Kazakhstan, South Korea, Laos, Malaysia, Mongolia, Myanmar, New Zealand, Pakistan, Philippines, Russia, Singapore, Taiwan, Thailand and Vietnam.
- » The Wallonia-Brussels and Asian HEIs must signed a cooperation agreement or must have expressed the intention to sign one in the two following years.
- » The citizenship of the candidate is not a criterion for eligibility.
- » The fellowship programme is open to all disciplines.

02.4 / HOW TO SUBMIT AN APPLICATION?

02.4.1 / DOCUMENTS TO ENCLOSE

- » The completed 2020 application form for the ASEM DUO Wallonia-Brussels Fellowship Programme (the document is available online on both the website of the ARES and ASEM-DUO). The application form must be typewritten and submitted in PDF format ;
- » A copy of the academic cooperation agreement between paired institutions or the declaration of intent to sign one in the two following years;
- » The passport copies or the national identity card of the two applicants.

02.4.2 / SUBMITTING THE APPLICATION

- » Please note that the institution belonging to the Wallonia Brussels Federation applies for both partner institutions. In each higher education institution, a contact person must be clearly identified. The person responsible for the application is the one belonging to the Belgian institution and should ideally be the institution's representative for international relations. This person is responsible for coordinating the exchange and for sending a complete application, including the documents for both applicants.
- » Applications must be submitted between 14 February and 14 April 2020. No applicants will be accepted beyond the deadline of 14 April 2020.
- » The application must be formally submitted by the institution belonging to the FW-B. as one single PDF document to the following address: ademofop@ares.be.
- » If the candidate is not able to send the application file by email, then it will have to be sent by mail to the following address :

Académie de Recherche et d'Enseignement supérieur — ARES
Direction des relations internationales
Elodie DECOSTRE
Rue Royale 180 – 1000 Bruxelles (Belgique)

- » An acknowledgment of receipt is sent to the applicants within 3 days after the reception of the application. Without any response after that time, please contact Élodie DECOSTRE (elodie.decobre@ares.ac.be).

- » The applicants are informed of the outcome of the selection by 1st June 2020.

02.5 / SELECTION

02.5.1 / SELECTION PROCEDURE

- » The administrative eligibility of applicant files is examined by ARES international relations department (CRI), and is validated by the president of the Committee for international relations (CRI).
- » The eligible files are analysed and ranked by a jury composed of designated members of the Committee for international relations. The selection is based on selection criteria defined below. If necessary, the Committee for international relations may use the help of external experts.
- » Following the selection criteria, applications are divided into three categories: A, B or C. Only applications that received an A by at least one of the members of the working group qualify for a grant. Subcategories (A- and A+) are possible for the A level.
- » On the basis of the results, and of the available budget, the Committee for international relations proceeds to the ranking and the selection of applicants.
- » The list of applicants selected by the Committee for international relations is sent to ARES Executive Board for validation.

02.5.2 / SELECTION CRITERIA

ARES selects beneficiaries of the ASEM DUO Wallonia Brussels Fellowship Programme based on the following criteria:

- » The scientific, academic or artistic quality of the submitted project;
- » The original character of the project;
- » The scientific, academic or artistic quality of the applicants (e.g. publications, publications with the partner institution, research or artistic project, exhibitions, work experience, competitions, academic background, etc.);
- » The expected impact of the grant on the work and professional career of the applicant;
- » The expected impact of the grant on the applicant's institution;
- » The explanation for the duration of the trip;
- » The quality of bilateral relations between the Wallonia-Brussels institution and the Asian partner;
- » The applicant's knowledge of languages;
- » The relevance of financial support for the applicants.

02.6 / MISSION REPORT

A mission report must be sent not later than two months after the end of the exchange. The report must, in 2 to 4 pages, present the mission, the objectives reached through the programme, some recommendations

for improvement, etc. The document should bring to light the main advantages of the fellowship and the eventual weaknesses. This should be a documented reference for the next recipients.

- » The mission report will be sent by ARES to any academic, scientific and institutional partners participating in the programme.
- » During the course of his stay, the recipient is asked to write a brief description of the project that will be published on the ARES website.
- » The recipient agrees to be part of a database and to inform the ARES of its career path.

02.7 / VISA

The visa application must be introduced by the recipient to the local Belgian diplomatic post. As per his request, he/she will receive a certificate from ARES attesting the granting of a fellowship in order to facilitate any administrative procedure.

02.8 / PROVISIONAL CALENDAR

DATE	ACTION	RESPONSIBLE
14 February 2020	Publication of the opening of submissions	ARES
14 April 2020	Deadline for submissions	
17 April 2020	Verification of the eligibility of the applicants	ARES
4 May 2020	Meeting of the jury	CRI
1 st June 2020	Information sent to the applicant	ARES

03. CONTACT

For any information related to this announcement, please contact:

Académie de Recherche et d'Enseignement supérieur – ARES
Direction des relations internationales
Élodie DECOSTRE
Rue Royale 180 – 1000 Brussels
T : +32 2 225 45 96
E : elodie.decostre@ares.ac.be